



## **MAVESYN RIDWARE PARISH COUNCIL GRANT APPLICATIONS**

Mavesyn Ridware Parish Council can make grants of funding to community organisations for projects that it deems to be beneficial to the Parish. The Parish Council allocates each year a proportion of its precept towards these grants and currently offers grants of up to £500 per applicant. Applicants shall need to prove that their project is directly beneficial to the residents of Mavesyn Ridware Parish and demonstrate how their project provides value for money to the Parish Council.

The Parish Council can be the sole funder or fund in partnership with other organisations once the applicant can prove that the other funding is confirmed. It is expected that applicants indicate all sources of funding, including any parts that are funded by the host organisation. Applicants will need to identify where the grant will be spent and will be expected to provide written quotes or prices in support of the costs of the activity/project. Please note that the Parish Council grant cannot be used to fund payment of wages and is subject to the limitations of Section 137 of the Local Government Act 1972.

Payment of grants will be by bank transfer upon receipt of official VAT receipts/invoices but only for the specified items as agreed by the Council when awarding the grant. As an emergency measure a grant can be paid out prior to items being purchased but the applicant will be required to submit official VAT receipts/invoices as evidence once items have been purchased within 28 days of payment of the grant to the successful applicant. Grants will be revoked in the absence of the required financial receipts being produced or if produced receipts do not match the grant application.

Your application is ineligible for consideration if any section is not completed. An authorised person on behalf of the group or organisation applying for the grant must sign the application form.



## GRANT APPLICATION FORM

**1. PROJECT TITLE:**

**2. APPLICANT CONTACT DETAILS**

**a. ORGANISATION NAME:**

**b. CONTACT NAME:**

**c. CONTACT ADDRESS:**

**d. CONTACT TELEPHONE NUMBER & EMAIL:**

**3. WHAT ARE THE OBJECTIVES OF THE PROJECT?**

**4. HOW SHALL THE ABOVE OBJECTIVES BE FULFILLED?**



**5. HOW SHALL THE PROJECT PROVIDE VALUE FOR MONEY?**

**6. WHAT IMPACT WILL THE PROJECT HAVE ON MAVESYN RIDWARE PARISH?**

**7. WHAT IS THE TOTAL COST OF THE PROJECT? PLEASE PROVIDE A BREAKDOWN OF THE COSTS:**

| ITEM DESCRIPTION: | SOURCE OF FUNDING: | ITEM COST: |
|-------------------|--------------------|------------|
|                   |                    |            |

**8. WHAT IS THE TOTAL GRANT THAT YOU ARE APPLYING FOR? PLEASE PROVIDE A BREAKDOWN OF THE COSTS THAT THIS SHALL COVER:**

| ITEM DESCRIPTION: | ITEM COST: |
|-------------------|------------|
|                   |            |



**9. HAVE YOU INCLUDED A COPY OF THE FOLLOWING?**

**a. A BANK STATEMENT FROM THE LAST THREE MONTHS**

**b. COPY OF CONSTITUTION**

**10. HAVE YOU READ AND UNDERSTOOD THE 'GRANT APPLICATION CRITERIA'?**

**11. SIGNATURE OF APPLICANT:**

**a. SIGNATURE ON BEHALF OF THE ORGANISATION:**

**b. NAME:**

**c. ROLE WITHIN ORGANISATION**

**d. DATE**

**PLEASE RETURN COMPLETED FORM VIA EMAIL TO: [clerk@mavesynridwareparishcouncil.gov.uk](mailto:clerk@mavesynridwareparishcouncil.gov.uk)**



**Mrs Laurie Bowman**

Clerk & Responsible Financial Officer

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